

## Message regarding the University and Departmental response to COVID-19

Category: General Information - #14

Date: May 15, 2020

I know everyone is eager to hear about what the future holds. There are several groups working around campus to develop plans that protect the safety of our community as much as possible. I expect those committees will start reporting out in the coming weeks and I put a few additional general comments below. For the moment, we must remain patient. I hope everyone is staying safe.

### General:

- **Reminder: No one should be accessing PRB without permission.**
  - ASC recently established a procedure for graduating students, retiring personnel, and summer instructors, to have limited one-time access to buildings to retrieve personal belongings or summer teaching materials. These individuals have been contacted with instructions. If you feel you have been overlooked, please contact me. The window for this access is about to close.
  - Additional messaging will occur as more access becomes available.
- **Working toward reopening:**
  - The University Post-Pandemic Task Force has a web site describing their efforts. ([website](#))
  - Earlier this week, the OR Research Recovery Task Force made their recommendations to the VP for Research, Morley Stone. After review, Morley will pass this information on to the University committee. This may have already occurred. It is expected that these recommendations will be circulated to Department Chairs for comment by sometime next week.
  - An ASC Safety Team has been formed to help units implement the recommendations from the University. Phil Davids is a member of that team.
  - The Department's Safety & Infrastructure Committee has been meeting to discuss plans for the PRB. The work of the committee will become more focused once guidelines are released. Please respond to requests for information from this group to help with planning.
  - The university expects to announce plans for Autumn Semester by mid-June. A departmental Instructional Task Force has been formed and is meeting to discuss different options for instructional delivery. This Task Force will continue to develop plans over the summer.
- Everyone in the department is reminded to take time to reach out to members of our department to find out how they are doing. We must purposefully strive to maintain personal connections between faculty, staff, and students. Social networks are critically important right now.
- **Staff and supervisors:** Please remember that every Tuesday we must supply information about every employee's telework. If your ability to conduct work changes, please communicate with your supervisor. Supervisors should contact Jean Ball to make sure

our reports are up to date and accurate.

- Please consider doing your training courses while staying at home. Note that some people have had difficulties with certain browsers, such as safari. If you are experiencing difficulties, try another browser.

**Resources:** (Note: Some are being updated on nearly a daily basis.)

- Help coping - Students: <https://ccs.osu.edu/>
- Help coping - Faculty/Staff: <https://osuhealthplan.com/eap>
- <https://oaa.osu.edu/coronavirus-academic-decisions>
- [Keep teaching.osu.edu](https://keepteaching.osu.edu)
- [keep learning.osu.edu](https://keeplearning.osu.edu)
- [keep working.osu.edu](https://keepworking.osu.edu)
- [keep researching.osu.edu/](https://keepresearching.osu.edu/)
- Student Well-being: <https://ascintranet.osu.edu/sites/default/files/asc-student-wellbeing-resources.pdf>
- Office of Student Life page: <https://studentlife.osu.edu/articles/we-are-here-for-you>
- Employee Well-being: [Keep Well website](#)
- Previous Departmental Messages:  
<https://osu.box.com/s/9hgp8aeszgbb9g6p2ym1kdrv7w9owk0>
- Information about Central Receiving of packages: <https://busfin.osu.edu/central-receiving>
- Information about conducting Sponsored Research:  
<https://osp.osu.edu/2020/04/02/faqs-on-sponsored-programs-during-covid-19-emergency/>
- Employee Leave Options: <https://hr.osu.edu/coronavirus/leave/>