

**Executive Committee Meeting Minutes**  
The Ohio State University College of Dentistry  
1159 Postle Hall, Dean's Conference Room  
June 21, 2017

Dr. Patrick Lloyd, Dean  
Dr. Fonda Robinson, Associate Dean for Clinic Administration and Patient Care  
Dr. John Bartlett, Associate Dean for Research  
Mr. John Kuhar, Chief Administrative Officer  
Dr. Henry Fischbach, Assistant Dean for Pre-Doctoral Clinic Operations  
Dr. Peter Reiser, Chair, Biosciences  
Dr. John Nusstein, Chair, Endodontics  
Dr. Lisa Lang, Chair, General Practice and Materials Science  
Dr. Peter Larsen, Chair, Oral and Maxillofacial Surgery and Anesthesiology  
Dr. Henry Fields, Chair, Orthodontics  
Dr. Catherine Flaitz, Chair, Pediatric Dentistry  
Dr. William Brantley, Interim Chair, Restorative Science and Prosthodontics  
Dr. Kelly Kennedy, Chair, Faculty Council  
Dr. Daniel Claman, Chair-elect, Faculty Council  
Mr. David Savage, Director, Information Systems  
Ms. Beth Brengartner, Director, Human Resources  
Ms. Kathleen Kennedy, Director, Executive Communications

**Absent:**

Dr. John Walters, Associate Dean for Advanced Education and Graduate Studies  
Dr. Darryl Hamamoto, Associate Dean for Academic Affairs  
Ms. Michele Carr, Chair, Dental Hygiene  
Dr. Susan Mallery, Chair, Oral and Maxillofacial Pathology and Radiology  
Dr. Angelo Mariotti, Chair, Periodontology  
Mr. Ted Backus, Senior Director of Development

**Guests:**

Ms. Rachel Kearney, representing the Division of Dental Hygiene  
Dr. Anita Gohel, representing the Division of Oral and Maxillofacial Pathology and Radiology

The Executive Committee (EC) expressed their collective appreciation to Dr. Brantley for serving as the interim chair of the Division of Restorative Science and Prosthodontics since May 2014. His retirement is effective June 30, 2017, after 28 years of service at The Ohio State University.

Dean Lloyd distributed an article from *The New York Times* on a book review titled "The Tooth Divide: Beauty, Class and the Story of Dentistry." The article is based on the textbook, "TEETH: The Story of Beauty, Inequality, and the Struggle for Oral Health in America," by Mary Otto. The Dean will send a link of an NPR interview with the author to the EC.

1. **Minutes from June 7, 2017** – Several spelling corrections were noted on page three of the draft minutes of the June 7 EC Meeting.

MOTION: A motion was made to approve the June 7, 2017 EC meeting minutes with corrections; seconded. Motion carried.

## 2. **Action Items Carried Forward**

- a. Letter to Reappointed Faculty – Dean Lloyd will work with division chairs to prepare reappointment contracts for regular clinical-track faculty whose reappointments were recently recommended by the provost.
- b. National Board Exam Results, Parts I & II – Dr. Hamamoto will contact the Joint Commission on National Dental Examinations to obtain clarification and insights regarding recent scores. Ms. Kestner will return to the EC to report on the board preparations that were administered to College of Dentistry (CoD) students prior to the exams, and she will include a comparison of exam scores from other Big Ten schools.
- c. Postle Hall Safety Analysis – The results of this analysis will be reported at a future EC meeting.
- d. Ohio State Innovators' Awards – Dr. Bartlett will continue discussion on this topic.
- e. Online Remarks about CoD Clinics – Ms. Pace, Director of Marketing, will follow up on this topic and report to the dean.
- f. Crisis Management Protocol: Dean Lloyd, Drs. Robinson, Hamamoto, Ms. Pace and Mr. Kuhar will formulate a protocol for crisis management in the college and present it to the EC for feedback.
- g. Office of Research Sponsored Events – At the end of the semester, Dr. Bartlett will report to the EC on the numbers of participants who attended various events that were presented by the Office of Research.
- h. Strategic Planning – Guiding Principles – The draft version of the Guiding Principles will be discussed at the next EC meeting, and it will also be shared with the Faculty Council for that group's review and comment.
- i. Council of Deans Retreat, 3/8 – Discussion of this agenda item was deferred to the next EC meeting.
- j. Protecting Institutional Data Training – Dean Lloyd will send division chairs a list of employees in their division who have not completed the training.
- k. Update on NIH Funding Template Letters – Ms. Kennedy will distribute templates to faculty for communicating with local representatives regarding proposed NIH funding cuts.

Action: The University's guidelines and a general template letter for faculty who wish to communicate with local political representatives regarding proposed NIH funding cuts were sent to EC members on June 20.

- l. Vita/Elements Staff Support – The Office of the Dean will notify faculty when a new staff member is secured for this position.
- m. Faculty Forum and General Faculty Meeting – An agenda and supporting documents will be distributed by Friday, June 9.

Action: These documents were distributed to faculty on June 9.

- n. Strategic Plan Feedback Sessions – Feedback was captured by Ms. Kennedy and will be presented to the Dean’s Council for their consideration in modifying the mission, vision, and core values statements.
- o. Faculty Awards and Recognition Brochure Citations – A discussion of ways to enhance the process for collecting this information will occur at a future EC meeting.

Action: Ms. Kennedy mentioned the following steps that may facilitate the process of obtaining faculty citations for the brochure:

- implement direct communications with division chairs and faculty members
  - create a writable PDF for faculty to input their information
  - work more closely with each division’s administrative assistants to obtain materials
- p. Printing of Academic Materials – Dr. Hamamoto will discuss this topic in detail with the Curriculum Committee and it will be presented at the June 15 General Faculty Meeting. An update will be reported at a future EC meeting.

Action: This agenda item was discussed at the General Faculty Meeting, and will be reported at a future EC meeting.

### 3. Announcements

- a. Pediatric Residents Graduation Reception – Dr. Flaitz announced the event to be held on Saturday, June 24 at the Barrister Club, in honor of seven residents. Division faculty and staff, along with family members and others will attend the celebration.
- b. Oral & Maxillofacial Surgery Residents Graduation Reception – Dr. Larsen announced the event to be held on Saturday, June 24, at the Faculty Club for two residents, Drs. Daniel Leach and Christy Lottinger. Division faculty, staff, residents and interns are invited to attend, along with family members and friends of graduates
- c. Dr. Brantley's Open House Reception – Dean Lloyd reminded the EC of the Open House Retirement Reception on Monday, June 26, at 2:30-4:30 p.m. Dean Lloyd will make remarks at 3:30 p.m.
- d. Alumni Reception at Florida Dental Association Convention – Dean Lloyd will join Mr. Backus at the alumni reception on Friday, June 23. Those who sent RSVPs for the event have expressed keen interest in learning more about the college’s new facility plans.
- e. Maxillofacial Prosthodontist Candidate Presentation – Dr. Brantley announced that Dr. Richard Zavada, a candidate for the position, will visit the CoD on Wednesday, June 28 to interview and give a college-wide presentation during the noon hour on the topic of “*A vision of prosthodontics in a cancer hospital.*” All are invited to attend.
- f. Presentation on Advanced Digital Technologies – Dr. Lang announced that as part of a curricular review, the college is examining options for incorporating digital workflow into the predoctoral curriculum. Dr. David Gratton from the University of Iowa has been invited to the CoD to speak on this topic on July 13 during the noon hour.

### 4. Reports

- a. Ohio House of Representatives Testimony HB 184 – Dean Lloyd and Dr. Flaitz reviewed their testimonies given on Wednesday, June 7, in support of HB 184 and access to dental care. Dr. Casamassimo also participated.
- b. Ohio State Board of Trustees – Dean Lloyd and Mr. Kuhar attended the June 8 Board of Trustees committee meetings. The Financial and Master Planning/Facilities meeting

summarized discussions regarding the college's requests for permission to spend funds to complete the design component of the new facility and its enabling projects. Those requests were approved.

- c. Health Sciences Opioid Advisory Group – Dean Lloyd reviewed discussions at a meeting on June 8 of the Health Sciences Opioid Advisory Group regarding the sharing of resources. The College of Public Health was asked by the University to take the lead in demonstrating how Ohio State may impact the medical use of opioids in the State of Ohio. Subsequent meetings of the advisory group will follow.
- d. Dean's Updates – Ms. Kennedy provided statistics on the numbers of attendees at each session, as well as the cumulative number of participants, which was 143. The presentation will be posted on the CoD website.
- e. Faculty Forum and General Faculty Meeting – Dr. Kennedy reported the following participants at the June 15 event: 74 full-time faculty; four part-time faculty; and six staff members. The event survey responses were favorable for all guest speakers.

For the General Faculty Meeting, 56 full-time and four part-time faculty, as well as two staff members attended. A summary of the agenda items discussed and actions were reviewed. The Credentialing and Privileging Committee proposal was presented by Dr. Robinson. However, the proposal was not voted on due to the lack of a required quorum. Plans are being made to hold a Special Meeting of the Faculty early in the summer term.

- f. New Facility Update –The EC reviewed slides of the Postle Hall Partial Replacement that were presented at the June 8 Finance and Master Planning/Facilities Board of Trustees meetings. The images showed several perspectives of Postle Hall and details of the new facility as it is being developed. EC members reflected on discussions at the various Postle Hall core team meetings.

## **5. Presentation / Discussions**

- a. Special Meeting of the Faculty – Dr. Kennedy announced that Faculty Council will call a meeting to discuss and vote on the Credentialing and Privileging Committee proposal. Dean Lloyd added that continued discussion and a vote on the Make-Up of Missed Clinical Time and the college's Clinical Track Faculty Cap will also occur at this meeting. The EC agreed that this meeting will occur on Wednesday, July 19 at 4:45 p.m. A light meal will be provided. This announcement will be distributed college-wide and it will be posted on the electronic billboards.
- b. Strategic Plan Guiding Principles – The EC reviewed and proposed suggested modifications to the remaining Guiding Principles. These modifications were captured by Ms. Kennedy, and an updated document will be brought forward for discussion at future college-wide forums.
- c. Additional Announcements
  - Dean Lloyd shared updated information regarding Ohio legislators' decision on the line items to support the college's teaching and service mission. Rather than the proposed 10% reduction in budget allocations to the Colleges of Dentistry and Veterinary Medicine, the reduction will be set at 3%. It also appears that all line item dollars will go directly to each discipline/college, rather than being coupled with the medical center's allocations.
  - Ms. Brengartner announced that Ms. Stephanie Gluck begins her new position as a Human Resources Specialist on Thursday, June 22.

## **6. New Action Items**

- a. TEETH: The Story of Beauty, Inequality, and the Struggle for Oral Health in America, by Mary Otto: The Dean will send a link of an NPR interview with the author to the EC.
- b. Dean's Updates –The presentation will be posted on the CoD website.
- c. Special Meeting of the Faculty – An announcement for the meeting will be distributed college-wide and it will be posted on the electronic billboards.
- d. Strategic Plan Guiding Principles –The document will be brought forward for additional discussion at a future college-wide forum.

**Next Meeting:** Wednesday, July 5, 2017