

**Executive Committee Meeting Minutes**  
The Ohio State University College of Dentistry  
1159 Postle Hall, Dean's Conference Room  
April 5, 2017

Dr. Patrick Lloyd, Dean  
Dr. Darryl Hamamoto, Associate Dean for Academic Affairs  
Dr. Fonda Robinson, Associate Dean for Clinic Administration and Patient Care  
Dr. John Bartlett, Associate Dean for Research  
Mr. John Kuhar, Chief Administrative Officer  
Dr. John Walters, Associate Dean for Advanced Education and Graduate Studies  
Dr. Henry Fischbach, Assistant Dean for Pre-Doctoral Clinic Operations  
Dr. Peter Reiser, Chair, Biosciences  
Ms. Michele Carr, Chair, Dental Hygiene  
Dr. John Nusstein, Chair, Endodontics  
Dr. Lisa Lang, Chair, General Practice and Materials Science  
Dr. Susan Mallery, Chair, Oral and Maxillofacial Pathology and Radiology  
Dr. Peter Larsen, Chair, Oral and Maxillofacial Surgery and Anesthesiology  
Dr. Henry Fields, Chair, Orthodontics  
Dr. Catherine Flaitz, Chair, Pediatric Dentistry  
Dr. Angelo Mariotti, Chair, Periodontology  
Dr. William Brantley, Interim Chair, Restorative Science and Prosthodontics  
Dr. Kelly Kennedy, Chair, Faculty Council  
Dr. Daniel Claman, Chair-elect, Faculty Council  
Mr. Ted Backus, Senior Director of Development  
Mr. David Savage, Director, Information Systems  
Ms. Beth Brengartner, Director, Human Resources  
Ms. Kathleen Kennedy, Director, Executive Communications

**Absent:** None

**Guests:** None

**1. Minutes from March 15, 2017**

**2. Action Items Carried Forward**

- a. Letter to Reappointed Faculty – Dean Lloyd will work with division chairs to prepare reappointment contracts for regular clinical-track faculty whose reappointments were recently recommended by the provost.
- b. National Board Exam Results, Parts I & II – Dr. Hamamoto will contact the Joint Commission on National Dental Examinations to obtain clarification and insights regarding recent scores. Ms. Kestner will return to the EC to report on the board preparations that were administered to CoD students prior to the exams, and she will include a comparison of exam scores from other Big Ten schools.
- c. Postle Hall Safety Analysis – The results of this analysis will be reported at a future EC meeting.
- d. Ohio State Innovators' Awards – Dr. Bartlett will continue discussion on this topic.

- e. Remarks about CoD Clinics Online – Ms. Pace, Director of Marketing, will follow up on this and report to the dean.
- f. Crisis Management Protocol: Dean Lloyd, Drs. Robinson, Hamamoto, Ms. Pace and Mr. Kuhar will develop a crisis management protocol for the college and they will present it to the EC for feedback.
- g. Office of Research Sponsored Events – At the end of the semester, Dr. Bartlett will report to the EC on the numbers of participants who attended various research events provided by his office.
- h. Strategic Planning – Guiding Principles – The draft version of the Guiding Principles will be discussed at the next EC meeting. The draft will also be shared with the Faculty Council for that group's review and comment.
- i. Council of Deans Retreat, 3/8 – Discussion of this agenda item was deferred to the next EC meeting.
- j. CoD Research in Review for FY 2016 – Dr. Bartlett will lead discussion on the report at the next EC meeting.

Action: Changes to the Research in Review are to be sent to Dr. Bartlett by Friday, April 14, and the updated report will be sent to faculty.

- k. Pilot and Seed Grants – Dr. Bartlett will send a notice to faculty about the next call for proposals and the new submission date.

Action: Notification was sent to faculty that the application due date was extended to April 14, 2017.

### 3. Announcements

- a. Ohio State Outpatient Care Upper Arlington Dental Clinic – Dean Lloyd announced that Drs. Robert Uhlin and Matthew Messina will assume leadership roles at Ohio State's Outpatient Care Upper Arlington Dental Clinic. They will have dual roles as teachers in the pre-doctoral clinics and participants in the college's primary care model in Upper Arlington. Ms. Anna Madden began on April 3 as the clinic manager for the operation and will serve as the liaison between the Upper Arlington Dental Clinic and the CoD's Dental Faculty Practice. Over the coming weeks, additional staff will be recruited to this operation.
- b. Office of Research Science Colloquium – Dr. Bartlett announced that Randy J. Nelson, PhD, a Distinguished Professor at the Wexner Medical Center's Department of Neuroscience, is the presenter at the Science Colloquium on Thursday, April 6. He will speak on the subject of "*Effects of Light at Night on Neuroinflammation, Metabolism and Mood.*" The lecture is scheduled for 11:45 a.m.–12:30 p.m. in room 1188.
- c. CDCA Regional Exam/Dental Hygiene Exam and Dental Retake Exam – Dr. Fischbach provided details of the exams scheduled for April 8-9. The manikin, dental hygiene, and EFDA exams will be given on Saturday, April 8, and the patient exam is scheduled for Sunday, April 9. The number of candidates challenging each exam was provided as follows: Manikin – 25, Dental Hygiene – 51, EFDA – 23, and Patient (perio and restorative) – 31. Assistance during these exams is being provided by faculty and staff from Clinic Administration, Dispensing, Sterilization, Radiology, as well as clinical and dental hygiene staff.
- d. Associated Faculty Recognition Event – Dean Lloyd reviewed the announcement of the Associated Faculty Recognition Dinner on April 12.

- e. Variety Show - Dr. Hamamoto shared highlights of the CoD Variety Show scheduled for Friday, April 14 at the Ohio Union's Performance Hall. Students, staff and faculty are invited to perform. The event will be recorded and posted on the college website. A donation of \$5.00 per attendee is suggested, and all proceeds will support the CoD students' international mission trip.
- f. iTeach, 4/18 – Dr. Hamamoto announced that Stephanie Rohdieck, Associate Director of the OSU Center for the Advancement of Teaching, will be the guest presenter at the April 18 iTeach series. She will speak on the topic “Effective Active Learning.” The event is scheduled for 11:45 a.m.–12:30 p.m. in room 1188.
- g. Postle Teaching & Larry Peterson Young Educators Awards – Dr. Hamamoto announced that nominations are open for the 2017 Larry Peterson Young Educators Award. Full- and part-time faculty who have been teaching less than three years, and have demonstrated remarkable enthusiasm for teaching, are eligible. Nominations are due Monday, May 15. The recipient will be announced at the Faculty Awards and Recognition Dinner on June 14.

Nominations for the Postle Teaching Award are also being accepted. This award recognizes one college faculty member for classroom teaching skills, educational program development and/or educational materials; and they may be involved with undergraduate, pre-doctoral and/or graduate teaching. Nominations are also due Monday, May 15. This award will be determined by faculty peers, and will be announced at the Faculty Awards and Recognition Dinner on June 14.

- h. 2017 CoD Faculty Forum – Dr. Kennedy announced that the speaker slots are full for the upcoming Faculty Forum on June 15. The theme focuses on ways to create an environment in which faculty can thrive. Speakers include:
  - Keynote speaker: David Staley, MA, PhD, Associate Professor in the Department of History, College of Arts and Sciences. Dr. Staley is a historian at the University and a national presenter on historical civilizations and innovations. His research interests include digital history, the philosophy of history, historical methodology, and the history and future of higher education.
  - Brian Orefice, senior director of the Honors and Scholars Program at the University who recently assumed the role of Assistant Dean for Graduate Studies at the College of Arts and Sciences, will share insights on engaging the millennial generation and generation Z.
  - Dr. Gene Smith, OSU Athletic Director, will present insights on creating an environment in which faculty can lead and succeed.

A poster presentation is scheduled during the lunch hour. A call for posters was distributed to allow faculty to display their research initiatives. Faculty are encouraged to participate. The General Faculty Meeting will also be held at the Faculty Forum.

- i. President's FY18 Budget Proposal for National Institutes of Health (NIH) – Dr. Bartlett announced that proposed federal budget cuts include a 20% cut (~ \$5 billion) to the NIH budget for fiscal year 2018. Also proposed is a reorganization of NIH's Institutes and Centers. An email from the American Association for Dental Research (AADR) urged concerned individuals to contact their members of Congress to oppose these cuts. Dean Lloyd asked Ms. Kennedy to compose an email for faculty with information regarding the proposed cut.

#### 4. Reports

- a. ODA Leadership Institute – Dean Lloyd reviewed discussions that occurred at the ODA Leadership Institute on March 18. The keynote speaker addressed the opioid epidemic in Ohio. Updates were provided by Ohio dentists who have leadership roles in the ADA on how they are moving the profession forward, enhancing membership, and promoting access to care around the country.
- b. Graduation Reception, Orthodontic Class of 2017 – Dr. Fields shared highlights of this event held on March 18. Dean Lloyd thanked Dr. Fields and the ortho staff/faculty for their ongoing support of the graduate programs.
- c. ADEA Annual Session – Dr. Hamamoto shared highlights of the ADEA Annual Session held March 18-21 in Long Beach, California, which included an overview of the speakers and their discussion topics. Two presentations were given: one by Dr. Amer, and another by Drs. Bean, Cottle, and Ms. Henderson; and two posters were presented. Eleven faculty, three staff, and Ms. Lesser (new CoD faculty member) attended. An iTeach session will be scheduled to allow faculty who participated in ADEA to share their insights and presentations.
- d. IADR/AADR/CADR Annual Session and Dean's Reception – Dr. Bartlett announced that 54 CoD students and faculty members attended the annual session on March 22-25. The college won an award for having the most student abstracts accepted at the IADR/AADR meeting. Adam Swan (D3) won the first-place prize for clinical research from Dentsply Sirona. His mentor was Dr. Zongyang Sun. Dr. Bartlett provided an overview of discussions and approved actions at the AADR Council Meeting.

The CoD hosted a booth displaying various CoD promotional pamphlets, a poster of new faculty hires, and OSU Buckeye items. Attendees at the Dean's Reception totaled 115 participants. Photos from the reception, student presentations, and awards received will be posted on the college website.

- e. Hinman Reception – Mr. Backus announced that approximately 55 participants attended the reception on March 24 -- an increase over last year. Dr. Lloyd commented that greater numbers of alumni are stepping forward at these events and making commitments to the college's plans for a new facility.
- f. University Faculty Recognition Reception – Dr. Bartlett shared information on college faculty who were recognized by the University for receiving National/International awards at an event held at the Faculty Club on March 27. The five CoD awardees included Drs. Jatana, Larsen, and Ness for becoming fellows of the American College of Surgeons; Dr. McTigue for receiving the American Academy of Pediatric Dentistry Distinguished Service Award; and Dr. Emam for receiving the American Association of Oral and Maxillofacial Surgeons' Faculty Educator Development Award.
- g. ASDA National Dental Student Lobby Day – Dr. Hamamoto gave an overview of this event which was held March 27-28. Twenty members of the college's ASDA group traveled to Washington, D.C. to join other dentists and students to lobby for the competitive health insurance reform act, federal student loan programs, and dental concerns related to the proposed healthcare reform bill.
- h. SGA Teaching Awards – Dr. Hamamoto reported on the twenty-two awards that were given to faculty at the 24<sup>th</sup> annual SGA Teaching Awards event on March 28 at the Longaberger Alumni House. Approximately 55 participants attended the event.
- i. OMFS Accreditation Site Visit – Dr. Larsen reported on the OMFS Accreditation Site Visit that took place on March 15, 2017. The visit was successful and no

recommendations were given for the program. Dean Lloyd congratulated Dr. Larsen and thanked Drs. Ness, Jatana, Kennedy, and Emam for their outstanding work on the self-study.

- j. New Facility Update – Dean Lloyd provided the following new facility updates.
- Dean Lloyd, Mr. Kuhar and Dr. Lang visited exhibits at ADEA and spoke with vendors, particularly about their pre-clinical simulation technologies. Three vendors agreed to set up mock pre-clinical stations in the college over the next several months.
  - Dean Lloyd, Ms. Susannah Turner, and a member of the building design firm met with student class officers to inform them that the student canteen will need to be relocated because of the demolition of the southern half of the eastern third of the dental school in preparation for the expansion of Postle Hall. A proposal was presented for the creation of a new student canteen area in or around the existing Byte-wing area. The combined area will be called the “student commons.”
  - A formal request will be made to the College of Medicine for swing space in Hamilton Hall on Friday, April 7. This space will be used to temporarily house the administrative and financial components of the Office of the Dean.
  - The most recent iteration of the layout of the building was shared with the EC. The student clinics will occupy most of the 3<sup>rd</sup> and 4<sup>th</sup> floors of a four-story building. The 2<sup>nd</sup> floor will be occupied by the Dental Faculty Practice and the Ambulatory Care Surgery Center. The first floor will be dedicated to the pre-clinical operations for dental hygiene and dental students along with support systems for them. The lowest level of the building will be occupied by central sterilization, mechanicals for the building, and Oral and Maxillofacial Radiology.
  - The college is in the private phase of its fundraising initiative with a target of \$25 million. Plans are to go public in September to engage greater numbers of alumni.

## 5. Presentations/Discussions

- a. Office of Health Transformation News Update – Dr. Robinson reviewed Governor Kasich’s plan to limit opioid prescriptions as another strategy for combatting drug abuse in Ohio. This will have implications for the CoD and the OSU Wexner Medical Center (OSUWMC). Some officials in the OSUWMC are taking the lead on trying to develop acute pain prescribing limits that they will share with the CoD. Last year, Dr. Fowler captured for the CoD a proposal of best practices for addressing acute pain for new patients coming through patient intake and emergency dental services clinic. The proposal was approved through the Clinic Operations Committee and now resides in our PC-4.

Dean Lloyd distributed an article from the University of Minnesota School of Dentistry regarding this issue. The Ohio State Dental Board (OSDB) is interested in learning what our college teaches students as we educate them on opioids. Division chairs are asked to submit to Dr. Hamamoto information on what is being taught to students regarding pain management and the use of opioids. This is due by Friday, April 14. Dr. Hamamoto will meet with Drs. Ness and Drum to review this information and prepare a presentation to the OSDB.

- b. Process for Faculty Appointment FTE Changes – Ms. Brengartner shared the process of making changes to faculty FTE’s in conjunction with the timing of the annual

reappointment process. A spreadsheet of all faculty appointments will be sent to the division chair in early July for review and edits/updates.

- c. Accent Modification/Business Communication Training at OSU – Dean Lloyd announced that faculty and staff will be given until Friday, April 14, to complete the Institutional Data Training. The EC asked that they receive a list of employees who have not complied so they can be reminded.
- d. Other Discussions:
  - Mr. Kuhar announced that he and Ms. Lawton are seeking ways to make the budget process and allocation of funds more participatory. Brief meetings will be scheduled with each division chair and associate dean.
  - A faculty and student social event is planned for Thursday, April 6 at Hangover Easy at 4:00 p.m. Faculty, staff and students are invited.
  - Mr. Backus reminded everyone of the Scholarship Dinner at the Faculty Club on Thursday, April 13. Seventy-five participants have RSVP'd to date.
  - Dr. Flaitz announced that Dr. Amini will be the recipient of the Dr. Lewis A. Kay Excellence in Education Award from the American Academy of Pediatric Dentistry. She will receive that honor at the annual session in May 2017.
  - Dr. Larsen announced that Dr. Bryant Cornelius was successfully recruited as the college's newest dental anesthesiologist. The search committee was commended for their recruitment efforts, as well as the individuals who met with him. His appointment begins July 1.

#### **6. New Action Items:**

- a. 2017 CoD Faculty Forum – Dr. Kennedy will send a call for posters to faculty to display their research initiatives at the Faculty Forum.
- b. Opioid Education in CoD – Faculty are asked to send Dr. Hamamoto information on what is being taught to students regarding pain management and the use of opioids. The due date is Friday, April 14.
- c. Accent Modification/Business Communication Training at OSU – Dean Lloyd will send division chairs a list of employees in their division who have not completed the Institutional Data Training.

**Next Meeting:** Wednesday, April 19, 2017