

*In an effort to reach the best qualified individuals and attract a broad and diverse candidate pool, please share the posting information below with colleagues, professional associations, community partners, stakeholders, cultural organizations, etc. Please contact Dr. Heather Triezenberg ([vanden64@msu.edu](mailto:vanden64@msu.edu)), Michigan Sea Grant Extension Program Coordinator, or MSUE HR ([msuhr@anr.msu.edu](mailto:msuhr@anr.msu.edu)) with questions related to this position announcement.*

## Extension Educator – Michigan Sea Grant

### **Position Overview**

Michigan Sea Grant, a cooperative program of Michigan State University and the University of Michigan, helps to foster economic growth and conserve Michigan's coastal and Great Lakes resources through education, research, and outreach. Sea Grant Extension educators are involved in planning, organizing, and implementing university-based educational programs that apply knowledge and understanding gained through research, and are members of the MSU Extension Greening Michigan Institute. Extension educators support Great Lakes stakeholders with information and tools to make informed decisions to conserve and enhance Michigan's coastal and Great Lakes resources and communities.

Michigan Sea Grant Extension seeks to hire an Extension Educator, to be part of a collaborative team and provide overall leadership for the Saginaw Bay region, and sharing knowledge and skills with colleagues in other parts of the state, Great Lakes region and nation. This person will collaborate with other partners to support activities related to the conservation of Saginaw Bay coastal wetlands and nearshore habitats for water quality and fish and wildlife populations. Also, the educator will engage in applied research and Sea Grant Extension activities that contribute to the sustainability of Lake Huron and its coastal communities.

### **Specific responsibilities include (but are not limited to):**

- Enhance the stewardship of freshwater coastal wetlands, water quality, fish, wildlife, and nearshore habitats within Saginaw Bay, Lake Huron, and the Great Lakes Ecosystem by working with natural resources agencies and other stakeholders to identify informational gaps and work to develop, conduct, and evaluate education and outreach;
- Build and maintain a network of contacts interested in natural resource issues related to land-water interactions and facilitate better communication and interactions between stakeholders, including working with a variety of stakeholder groups that often have competing visions for the region, and pursuing additional resources that supplement Sea Grant/MSUE programming support;
- Collaborate with coastal communities and other interested stakeholders on community planning, watershed management, and coastal community development to promote best practices;
- Additional responsibilities outlined in position announcement, please see the **Application Process** below, for further information regarding the posting.

### **Minimum Qualifications**

- Master's degree from an accredited institution in a field of study related to freshwater coastal wetlands, fisheries or wildlife ecology (waterfowl emphasis), water quality, land use, planning, natural resources, or related field must be earned by date of hire;
- 3-years' experience in Extension program delivery or demonstrated ability and skill in educational program planning, implementation and evaluation (relevant experience acquired within the last 5-years preferred);
- Proven ability to create and carry-out a project plan from research of initial concept to project completion and follow-up;
- Experience with marketing/promotion of educational programs;
- Strong interpersonal, oral and written communication skills;
- Experience and proven ability working productively with a team;

- Proficiency in use of technology (e.g. web research, Microsoft Word, Excel, PowerPoint, Outlook for mail/calendaring, distance technology, etc.) for day-to-day work and educational program delivery, record keeping, reporting, team-based communications and overall management;
- Demonstrated success in program development and delivery to diverse audiences/communities including but not limited to race, gender, socioeconomic class, disabilities and other differences;
- Proven ability in establishing and working with a diverse network of constituents and community members across race, gender, socioeconomic class, disabilities and other differences to assist with program development and outreach;
- Understanding of and ability to implement Civil Rights principles and compliance standards.

#### **Desired Qualifications**

- Demonstrated effectiveness in leadership, facilitation, human relations, and written and oral communications;
- Proven record of working with State, Federal, and community based organizations and groups;
- Experience in establishing collaborations and community-based initiatives;
- Computer skills, including use of GIS, presentation software and the development of multimedia programs;
- Demonstrated success in grant writing and experience managing operating budgets;
- Ph.D. and related job experience preferred.

#### **Application Process**

Interested and qualified candidates should visit the Michigan State University jobs page at [www.jobs.msu.edu](http://www.jobs.msu.edu) to apply for **posting number 9458** under the MSU Extension postings. Candidates are asked to submit an up-to-date resume/CV and a cover letter that includes the names and email addresses of four professional references. The review of applications will begin on Friday, June 20<sup>th</sup>, 2014 and the position will remain open until filled. For questions, please contact Dr. Heather Triezenberg ([vanden64@msu.edu](mailto:vanden64@msu.edu)), Michigan Sea Grant Extension Program Coordinator.